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This Project Management introduction guide aims to provide you with an introduction to project management, the phases involved in a project management process along with examples, as well as a lowdown on the top tools and applications in the field, and help you understand how you can power up your project management skills with practical, expert-led training.



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CAPM is an entry-level project management certification for beginners and it uses Project Management Body of Knowledge (PMBOK) as the main study

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guide. In our upcoming sections, we will have a brief discussion on this CAPM certification including details about its registration, fees, some common FAQ's and much more. What You Will Learn: [ show]

## *CAPM Certification Complete Guide for Beginners*

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Essential Project Management Skills--Made Easy! This accessible guide bridges the gap between being a project manager and becoming a globally recognized Project Management Professional (PMP). Covering the latest PMP exam content from the Project Management Institute (PMI), the book explains PMI's worldwide standard methods, nine knowledge areas, and 42 processes. You'll learn proven strategies for improving project efficiency and

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effectiveness, balancing constraints, communicating timely and accurate project status, and successfully bringing a project to completion. A real-world case study that's followed throughout the book provides helpful examples, checklists, and proven project results. Designed for Easy Learning: Key Skills & Concepts--Chapter-opening lists of specific skills covered in the chapter Ask the Expert--Q&A sections filled with bonus information and helpful tips Try This--Hands-on exercises that show you how to apply your skills Notes--Extra information related to the

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Topic being covered

Tips--Helpful reminders to help you prepare for the PMP exam

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experience. Updated with more insights from the front lines, including agile approaches, dealing with security and privacy priorities, and leading remote/virtual teams, along with the latest on Microsoft Project and PMI standards and certifications and a special bonus chapter on preparing for the PMP certification. This book will show you exactly how to get the job done, one incredibly clear and easy step at a time. Project management has never, ever been this simple! Who knew how simple project management could be? This is today's best beginner's



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project changes, issues,  
risks, deliverables, and  
quality • Manage project  
communications and  
stakeholder expectations •  
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performance project teams •  
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practices. Understand your  
role as a project  
manager...gain the skills  
and discover the personal  
qualities of great project  
managers...learn how to  
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Use this study guide to prepare for the Project Management Professional (PMP) exam administered by the Project Management Institute (PMI). The revised third edition of the best-selling PMP in Depth, updated to the sixth edition of PMBOK, has a laser-sharp focus on the exam objectives for project managers and others who want to pass the PMP exam. No prior knowledge of project management is assumed. The chapters and the sections within each chapter are presented in a logical learning sequence.

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The concepts and topics, both simple and complex, are clearly explained when they appear for the first time. This facilitates step-wise learning, prevents confusion, and makes this book useful for those who want to get up to speed quickly to pass the PMP exam, even if you are new to the discipline of project management. This book tells the story of project management in a cohesive, concise, yet comprehensive fashion. Unlike most PMP exam books, PMP in Depth covers the material in the order in which projects are actually run in the real world. The book is an easy-

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managers who need a quick and easy reference to the discipline of project management, and instructors and trainers who want a textbook for the PMP exam or a course on project management

This book is focused on people planning to take PMP exam within few months. It provides preliminary information like Eligibility, Application Process, Audit Process, Time & Effort required, Resources, Exam pattern & passing Marks and scope of the exam etc. It covers all the steps I have taken till clearing the exam in July 2016. You

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processes, inputs, tools, and outputs that will be tested, along with insider secrets, test tricks and tips, hundreds of sample questions, and exercises designed to strengthen mastery of key concepts to help you pass the exam with confidence.

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on strategic and business knowledge—including discussion of project management business documents—and information on the PMI Talent Triangle™ and the essential skills for success in today's market. Agile Practice Guide has been developed as a resource to understand, evaluate, and use agile and hybrid agile approaches. This practice guide provides guidance on when, where, and how to apply agile approaches and provides practical tools for practitioners and organizations wanting to increase agility. This practice guide is aligned with other PMI standards,

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